



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

15 July 2025

DIVISION MEMORANDUM

No. 344, s. 2025

SUBMISSION OF REQUIREMENTS FOR 2025 MEDICAL ALLOWANCE

TO: Assistant Schools Division Superintendents

Chief- Curriculum Implementation Division (CID)

Chief- School Governance and Operations Division (SGOD)

Education Program Supervisors

Public Schools District Supervisors

Public Elementary and Secondary School Heads

All Others Concerned

1. In compliance with DepEd Order No. 16, s. 2025 regarding the Medical Allowance, all teaching and non-teaching personnel are required to accomplish the online form through the link <https://tinyurl.com/sdobatsmedicalallowance2025> until July 18, 2025. This is necessary for the consolidation of reports.
2. Additionally, each employee must download and accomplish the Annex A (Medical Allowance Registration Form) template (attached in the same link). Kindly ensure the Annex A form is duly accomplished, signed and submitted.
3. Important Reminders:
 - a. Each employee must answer the online form **only once**.
 - b. The Annex A form and the DepEd Order can be downloaded through the link.
 - c. The sub-office will consolidate all submitted Annex A forms from Elementary, Junior High School, and Senior High School levels.
 - d. All consolidated forms will be forwarded to the Division Office through Records Section on or before July 21, 2025.
4. It is recommended to extend full assistance to all teaching and non-teaching personnel in completing the form and submitting the required documents
5. Wide dissemination and strict compliance to this memorandum are enjoined.


MARITES A. IBANEZ, CESO V
Schools Division Superintendent

JBP/DM Submission of Medical Allowance Requirements/
R2-144890 / 07/15/2025



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